



Recruitment Advt. No: IIITR/R&D/NAIN-PMU/PFAS/06/2026

Date: 12-03-2026

Indian Institute of Information Technology (IIIT) Raichur is an Institute of National Importance established by an Act of the Parliament in 2017. Applications are invited from eligible candidates for engagement as Project Technical Staff on a purely contractual basis under the NAIN 2.0, Project Monitoring Unit (PMU), IIIT Raichur. The details of the temporary position are as follows:

I. Details of the position:

Particulars	Details
Name of the Position	Project Finance & Accounts Staff
Number of Positions	1
Essential Qualification	<ul style="list-style-type: none">Bachelor's/Master's degree in Commerce / Finance / Accounting / Management (with specialization in Finance) from a recognized institution.
Desirable Qualification/Skills	<ul style="list-style-type: none">The selected candidate will work under IIIT Raichur – PMU, NAIN (Government of Karnataka).Prior experience in handling accounts and finance-related activities in government-funded projects, academic institutions, incubation centers, or similar programs will be preferred but is not mandatory.Experience in preparation of utilization certificates (UCs), financial statements, budget tracking, audit documentation, and compliance reporting will be considered an added advantage.Proficiency in accounting software, MS Excel, and financial documentation is desirable. Proficiency in written and verbal communication in English is mandatory for official correspondence and reporting. Working knowledge of Kannada will be an added advantage.The candidate should possess sound knowledge of financial procedures, record maintenance, and compliance requirements under government-supported projects.
Consolidated Emoluments	Rs.20,000/- to Rs.40,000/- per month (consolidated). Higher remuneration may be considered for qualified and experienced candidates based on performance.
Tenure of appointment	Initially for a purely contractual period of six (06) months, extendable based on satisfactory performance, project requirements, and availability of funds.
Age Limit	32 years
Project Code and Title	NAIN 2.0 – Project Monitoring Unit (PMU), IIIT Raichur
Job Description	The selected candidate will work under the guidance of the Program Manager/Competent Authority of IIITR-PMU, NAIN 2.0 . Responsibilities include maintenance of project accounts, coordinating meetings, budget tracking, processing of financial transactions, preparation of UCs and financial reports, coordination with institute accounts section, assistance during audit processes, compliance with financial guidelines of KITS and IIITR, and support in documentation related to activities. Subject to satisfactory performance and continuation of the project, the position may be extended.

II. Details of the Application and Selection Process:

Particulars	Details
Schedule	<ul style="list-style-type: none">Rolling callDate of selection process (tentative): Will be intimated later through email. Any



	change in the schedule will be notified on the IIIT Raichur website, www.iiitr.ac.in .
Application and Selection process	<ul style="list-style-type: none">• Eligible candidates are required to apply online through the prescribed application form available under the respective advertisement on the Institute website.• Application Form Link: https://forms.gle/tMj7wiLxJX9hYgVG7• Applications will be screened initially, based on the screening, only the shortlisted applicants will be called for an interview. Mere fulfilment of minimum eligibility will not bestow the right for shortlisting. IIIT Raichur reserves the right to screen and shortlist candidates by introducing higher benchmarks. Emails will be sent to all shortlisted candidates.
Documents Required	<ul style="list-style-type: none">• Applicant should have online version of all original certificates including mark sheets (matriculation onwards), experience certificate(s), monthly emoluments/salary drawn, other relevant documents (including one set of self-attested certificate(s)/document(s) and updated Curriculum Vitae.• Candidates shortlisted for interview must produce the original certificates and one set of self-attested hard copies of all the above documents at the time of interview/document verification. Failure to produce the required documents in original may result in disqualification.

III. General Instructions to the applicants:

1. Selected candidates shall not have claim on any regular position and shall not be bestowed any of the privileges /benefits available to regular employees of the Institute.
2. Applicants are advised to ensure, before appearing for the Selection Process, that they possess the minimum essential qualification and experience laid down for the post. Qualification obtained has to be from a recognized University/Institute. Eligibility in terms of age, qualification and experience of a candidate shall be considered as on the date of Selection Process.
3. The number of vacancies indicated in the notification is tentative. IIIT Raichur reserves the right to increase or decrease the number of advertised posts at the time of selection. Further, IIIT Raichur reserves the right to NOT fill any of the posts advertised.
4. No TA/DA will be paid for attending the Selection Process.
5. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to modify, withdraw or cancel any communication made to the Applicants.
6. After joining the service of the Institute, the person(s) will have to abide by the Rules, Regulations, Ordinances, Statutes and Act of the Institute applicable from time to time. She/he may be assigned any duty within or outside the Institute depending upon the exigency of the work.
7. The appointment is purely contractual and may be terminated at any time without notice if the staff's performance is found unsatisfactory, based on periodic evaluations by the competent authority.
8. The Institute shall verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. In case it is detected that the documents submitted by the candidates are fake, or the person has a clandestine antecedents or background and has suppressed the said information, then his/her services shall be terminated forthwith and legal action may be initiated against such candidates/employees.
9. No interim correspondence whatsoever will be entertained from the candidates.
10. Canvassing in any form or bringing in any influence political or otherwise, will be a disqualification for the post.
11. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
12. For a query related to the Selection Process, applicants may send email to dgyaneshwar@iiitr.ac.in. However, enquiry/queries related to eligibility for the post/interpretation of rules will not be entertained.
