



ಭಾರತೀಯ ಮಾಹಿತಿ ತಂತ್ರಜ್ಞಾನ ಸಂಸ್ಥೆ ರಾಯಚೂರು
भारतीय सूचना प्रौद्योगिकी संस्थान रायचूर
Indian Institute of Information Technology Raichur

**INFORMATION BOOKLET FOR NOTIFICATION FOR
RECRUITMENT OF NON-TEACHING POSTS**

NOTIFICATION NO. IIITR/2026/Rec/NF/01, Dt. 11/03/2026

Raichur

March 2026

ADVERTISEMENT FOR RECRUITMENT OF NON-TEACHING POSTS

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Date: 11/03/2026

Indian Institute Information Technology Raichur is an Institute of National Importance established by an Act of Parliament under the aegis of the Govt. of India, Ministry of Education, Department of Higher Education, New Delhi. The institute invites ONLINE applications from the eligible Indian Nationals to fill up the following non teaching regular posts through Direct Recruitment.

S. No.	Name of the Post	Category	No. of vacancies	Pay Matrix	Category wise distribution
1.	Junior Superintendent (JS) Upper Age Limit: 32 Years	Group 'B'	03	Pay Level - 06	UR-2, SC-1
Abbreviations: UR: Unreserved OBC: Other Backward Classes SC: Scheduled Caste ST: Scheduled Tribe EWS: Economically Weaker Sections					

IMPORTANT DATES TO REMEMBER :

Link for opening of the Online Application	11/03/2026 - 11:00 Hrs.
Last date for submission of Online Application	10/04/2026 - 17:30 Hrs.
Date for calculation of Age and Experience	10/04/2026

A. The requisite Qualifications and Experience for the notified posts are specified below:

Sl. No.	Post Name	Essential Qualification/Experience
1	Junior Superintendent	Essential : First Class Bachelor's Degree with 6 years experience in the relevant area of Administrative / Legal/ Finance / Stores & Purchase / Establishment matters. Desirable : (i) Professional qualification in the area of Management/ Finance & Accounts / Stores (ii) Proficiency in the Kannada language

B. General Instructions to the Applicants:

1. Candidates must be a citizen of India.
2. All educational qualifications must be from a recognized Board/University/Institute only. The prescribed qualifications are minimum and unless specified, those are required for consideration for the post, even if the higher qualification has been acquired and the mere fact that a candidate possesses the same will not entitle him/her for being called for selection procedures. The exact percentage should be mentioned in the percentage of marks column. e.g., 59.9% should NOT be rounded off to 60%.
3. Relevant experience gained after the minimum qualifying degree will only be taken into consideration.
4. The experience required may be relaxed at the discretion of the Institute in the case of candidates belonging to the Scheduled Caste / Scheduled Tribe if, at any stage of selection, the Competent Authority is of the opinion that a sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.
5. The Institute reserves the right to restrict the number of candidates for written / skill test to a reasonable limit based on qualifications, level, and relevance of experience higher than the minimum prescribed in the advertisement. The Institute also reserves the right to reject any or all the applications without assigning any reasons therefor.

6. Calling a candidate for a written test/ skill test merely indicates that he/she with others may be suitable for the post and conveys no assurance whatsoever that he/she will be recommended or selected, or his/her conditions specified in the application will be accepted.
7. Candidates will be short-listed for a written test/ skill test based on the information provided by them in their online applications. They must ensure that such information is true. If at the time of the written test/ skill test or any subsequent stage or any information given by them or any claim made by them in their online applications is found to be false, their candidature will be liable to be rejected.
8. The Institute shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has clandestine antecedents/background and has suppressed the said information, then his services shall be liable to be terminated.
9. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of the appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
10. The Institute has a right to decide the mode of screening and testing the applicant for shortlisting and selection.
11. The Institute reserves the right to withdraw any advertised post(s) at any time without giving any reasons. Also, any consequential vacancies arising during the selection process may be filled by the available candidates. The number of posts is tentative only.
12. The Institute strives to have a workforce that reflects gender balance, and women candidates are encouraged to apply.
13. Reservation for Schedule Castes (SC), Scheduled Tribes (ST), and Other Backward Classes - Non-Creamy Layer (OBC-NCL), Economically Weaker Sections (EWS), Persons with Benchmark Disabilities (PwBD) and Ex-Servicemen candidates are available extant of Central Government orders.
14. Relaxation in age to Schedule Castes (SC), Scheduled Tribes (ST), and Other Backward Classes - Non- Creamy Layer (OBC-NCL) candidates only in respect of vacancies reserved for them as per Government of India rules.
15. Relaxation in age to PwBD /Ex-Servicemen is as per Government of India rules.
16. Candidates must upload the valid prescribed certificate duly signed by an Authorized/Competent Authority for availing reservation, age relaxation, fee exemption, any other concession, etc.
17. The appointment of the selected candidates is subject to medical fitness as per the Institute norms.
18. The decision of the Institute in all matters relating to the candidate's eligibility, screening/skill/written test, and selection would be final and binding on all the candidates.
19. In case of any dispute/ ambiguity arising out of the recruitment, the decision of the Institute shall be final. Legal disputes, if any, regarding the above will be restricted within the jurisdiction of **RAICHUR** only.
20. No interim correspondence/queries should be entertained.

C. Other Instructions to the Applicants:

1. Candidates should apply online only on the website.
2. Each eligible Candidate has to fill out only one application for one particular post. The same application shall be considered for both unreserved and reserved posts if the candidate from the reserved category is eligible for unreserved posts.

3. Candidates should follow the prescribed procedure for submission of online applications. The candidates shall upload the following relevant documents:
 - a. Please provide certificates and/or marksheets of educational qualifications, including SSLC, Intermediate, Diploma, UG Degree, PG Degree etc., along with the consolidated mark sheet of the minimum educational qualification prescribed for the post applied.

Note: The candidate is required to mention the percentage of marks obtained under the educational qualification details while applying online and in cases where University/Institute/Board does not award percentage marks and allot cumulative grade point average (CGPA or equivalent); the University/Institute/Boards defined criteria for conversion of CGPA into the percentage of marks, will be accepted on the production of documentary proof for the same. However, where the University/Institute/Board does not define criteria for conversion of CGPA into the percentage of marks, the decision of the Institute for such undefined parameter(s) would be considered final.

- b. Birth Certificate (issued by competent Authorities under law) or High School certificate clearly indicating date of Birth.
- c. Valid Category certificate (SC/ST/OBC-NCL/EWS/PwBD/Ex-servicemen etc.), if applicable.
- d. NOC from current employer, if applicable.

In case of anticipated delay in getting NOC, candidates may submit/upload wherever required at the time of filling online application, a scanned copy of the undertaking stating:

“I, (Name of the candidate, Aged, residence) am working in (Name of the organization) as (post name) from (date of Joining the current organization). I, hereby state that I will produce the NOC from the current employer at the time of test/interview/verification as and when required. In case fail to produce NOC (in-original), I will not claim any right to appear in the test/interview and any other process”.

The undertaking is to be signed by the candidates with the date.

- e. Certificates of experience in chronological order and should be in proper format i.e. it should be on the organization’s letterhead bearing the date of issue, name, designation, specific period of work, nature of duties, and signature of the Administrative Authority/Owner of the organization along with his/her seal, which makes the candidate eligible for applying for the said post.
 - f. Certificate of proficiency should be submitted, wherever required, with respect to desirable qualifications.
4. The candidates who are submitting experience certificates from PSU/Autonomous bodies/ Private organization and their pay scales are different; it is their responsibility to submit an equivalency certificate to consider their experience. Otherwise, that experience may not be taken into account.
 5. All the details furnished in the online application will be treated as final and no changes shall be entertained thereafter and the same will be taken into consideration for the whole recruitment process.
 6. Applicants who are in Government employment/ PSUs /Government autonomous institutions will be required to produce No-Objection-Certificate along with Vigilance Clearance at the time of document verification/written test/ skill test. Candidates without NOC will not be permitted to appear for a written test/ skill test.
 7. Candidates are advised to fill in their correct and active e-mail addresses in the online application as all correspondence will be made by the Institute through e-mail only. Written test/ skill test schedule and requirements concerning copies of certificates to be submitted in respect of claims made in the online application will be informed by e-mail in due course to the candidates in their registered e-mail and will also be posted on the recruitment portal of the Institute. No separate letter by post will be sent for this purpose. Further, for any updates, please visit the recruitment portal regularly, as any subsequent amendment will be announced on the recruitment portal only.
 8. Addendum/corrigendum if any, in respect of this advertisement shall be published only on <https://iiitr.ac.in/careers>.

9. **Online Facilitation/Processing Charges** (Non-refundable) and mode of payment: It is to be paid through the online portal. PwBD candidates are exempted from payment of the application fee provided documentary proof for the same is submitted at the time of applying online. The application fee is as follows:

Category	Amount	Payment Method
UR/OBC/EWS etc.,	Rs. 1000/- (One Thousand only)	Payment through SBI Collect by selecting the correct option. Payment Link: https://onlinesbi.sbi.bank.in/sbicollect/icollecthome.htm?corpID=5608810
SC / ST / Women candidates (all categories)	Rs. 750/- (Seven Hundred Fifty only)	

Note: a) The Fee paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other application or examination or selection.

10. The candidates applying for the post should ensure that they fulfill all the eligibility conditions for the post. Their admission to any stage of the selection process will be purely provisional subject to confirmation that they satisfy the prescribed eligibility conditions. The mere issue of a call letter for written test/ skill test to the candidate will not imply that his/her candidature has been found eligible.
11. After successful online submission of the application, the applicant will receive the filled-in application at the email address provided. A printout of the application form must be obtained and submitted when called for a written test/ skill test. It will be required at the time of document verification/written test/ skill test. **A hard copy of the application is NOT to be sent to the Institute.**
12. Application forms incomplete in any way or not having required educational/experience certificates/without prescribed application fee or the latest photograph are liable to be rejected without intimation.
13. Application once submitted online cannot be altered/resubmitted, under any circumstances. Further, no request with respect to making changes in any data/particulars entered by the candidate in the Online Application will be entertained, once the application is submitted.
14. No TA/DA will be paid for attending the written test/ skill test.
15. No correspondence whatsoever will be entertained from candidates regarding the conduct and result of the written test/ skill test.
16. Mode of selection:
For Group – B : (i) Objective-Based Test
(ii) Written Test and/or Skill test
- More details will be notified to the candidate through the email address provided by them as well as on the website of the Institute.
17. Candidates who face any technical problems while applying for the online application form may send their queries to the e-mail address **office.recruit@iiitr.ac.in**. It will be available till the closing date of the application only.
18. Canvassing in any form will be a disqualification.
19. The crucial date for determining the eligibility criteria for all candidates in every respect shall be the prescribed closing date for submission of the online application.
20. The last date for submission of the online application is 10/04/2026 up to 5.30 pm.

Sd/-
Assistant Registrar